



## Evaluation of Maximum Time Frame

Financial aid is intended to assist as you successfully progress toward completion of a degree or certificate program. Financial aid can cover up to 150% of the hours required to complete a degree or certificate. When evaluating maximum time frame, we must consider your full academic record at Salt Lake Community College, including transfer hours, *regardless* of whether you received financial aid during those terms.

Evaluation is required when you have attempted:

- 78 hours if seeking an Associate of Pre-Engineering (APE)
- 74 hours if seeking an Associate of Applied Science (AAS) or Diploma (DI)
- 72 hours if seeking an Associate of Science (AS) or Associate of Arts (AA)
- 35 hours if seeking a Certificate of Completion (CER)

You may request an evaluation of your maximum time frame by following these steps:

**Step 1** Find your major and degree in MySLCC.

- Click on the **Registration** tab
- Click on **Registration Status**
- Select the most recent term and submit
- Under **Curriculum Information** look for **Program** – this is your official major and degree

Major \_\_\_\_\_ Degree (circle one) AS AA APE AAS CER

**Step 2** Complete any needed placement testing. Your Academic Advisor will not be able to provide a valid Maximum Time Frame Degree Audit if placement testing is needed.

Steps 1 and 2 **must** be completed before continuing to step 3.

**Step 3** Meet with an Academic Advisor to determine what courses are required to complete your degree. Let the Academic Advisor know that you need the audit for a review of maximum time frame. The Academic Advisor will create a Maximum Time Frame Degree Audit and submit it to the Financial Aid Office.

Evaluation of the audit by the Office of Financial Aid & Scholarships takes up to two weeks after the Degree Audit is received from Academic Advising. The decision will be sent to your BruinMail.

**Note:** *This page is instructional and does not need to be turned in.*

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