



## NOTICE OF INTENT TO TRANSFER TO SALT LAKE COMMUNITY COLLEGE

According to the United States Citizenship and Immigration Services (USCIS) regulation 8 CFR 214.2 (f)(8)(i) you must be in status at the school you are transferring from before you can transfer to a new school. This means you must have been a continuous full-time student at your last school or have been reinstated by USCIS. You must sign your new I-20 no later than 15 days after the start of classes. If you fail to do this you will be out of status and will need to apply for reinstatement to student status.

### SECTION A – To be completed by student

Student: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
(Family name) (First name) (Middle name)

Date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Country of citizenship: \_\_\_\_\_  
(month day year)

Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

Do you plan to travel outside the U.S. before attending SLCC?  Yes  No Dates: \_\_\_\_\_

***I give my permission for the information requested below to be released to Salt Lake Community College and ask that my SEVIS record be transferred accordingly.***

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### SECTION B – To be completed by DSO

*Dear Designated School Official:*

The above student is an F-1 student attending your institution and is now seeking admission to Salt Lake Community College. In order to issue an I-20 for transfer, please indicate whether the student has been in status while attending your school. Verify their status below, add any comments you would like, then sign and return this form to SLCC.

**The student's SEVIS record should not be transferred until acceptance letter is granted.**

Student attended our institution FROM: \_\_\_\_\_ TO: \_\_\_\_\_

SEVIS ID Number: \_\_\_\_\_ **SEVIS Release Date:** Upon receipt of Acceptance Letter

- Student is currently attending, has maintained F-1 status, and is eligible to transfer.
- Student is out of status, and is not taking a full course of study.
- Student completed the course of study at this school on \_\_\_\_\_
- Student has fulfilled all financial obligations.

Remarks: \_\_\_\_\_

DSO Name: \_\_\_\_\_

DSO Signature: \_\_\_\_\_

School Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email: \_\_\_\_\_

School Code: \_\_\_\_\_

<b>Please return to:</b>
International Student Services
Salt Lake Community College
P.O. Box 30808
Salt Lake City, UT 84130-0808
Ph: (801) 957-4528
Fax: (801) 957-4432
Email: <a href="mailto:international.affairs@slcc.edu">international.affairs@slcc.edu</a>
<b>SEVIS Code: DEN214F10088000</b>
<b>Campus: Taylorsville Redwood</b>