

Student Financial Responsibility Agreement

I understand that when I register for classes at Salt Lake Community College/Salt Lake Technical College (referred to as SLCC) or receive any services from SLCC, I am fully responsible for paying all tuition, fees, and other associated costs resulting from my registration or services. By registering and accepting these terms, I enter into a contractual agreement (a financial obligation in the form of an educational loan as defined by the U.S. Bankruptcy Code at 11 U.S.C. §523(a)(8)) with SLCC, which provides me with educational services and defers some or all my payment. This agreement will remain in effect for a period of 18 months from the date of acceptance. I agree to pay all assessed tuition, fees, and other associated costs by the published due date.

I understand and agree that if I drop or withdraw from courses, I am responsible for paying all or part of the tuition and fees according to the published [Tuition Refund Policy](#). I acknowledge that I have read and understand this policy. I also understand that not attending class or not receiving a bill does not release me from my financial responsibility as outlined above.

BILLING

Accessing Billing Information: I understand that SLCC does not automatically issue paper or electronic bills unless requested. I can access my account and on-demand statements 24/7 through SLCCPay+. I understand it is my responsibility to check my account and ensure timely payment. Not receiving a bill is not a valid excuse for missing payment deadlines.

Billing Errors: I understand that any clerical or technical billing errors do not release me from my obligation to pay the correct amount by the due date.

Drops & Withdrawals: If I decide to drop or withdraw from SLCC, I will follow the instructions provided by the [Office of the Registrar and Academic Records \(ORAR\)](#). The only way to reverse course charges on a student account is by officially dropping the course.

Proctoring Fees for Online Classes: SLCC online courses may require exams to be proctored, either through a virtual tool, at a local SLCC Testing Center, or with an approved remote proctor. I understand that if I take an online course and do not live in Salt Lake County, I may need to arrange an approved remote proctor and will be responsible for any associated costs.

Returned Payments & Failed Payment Agreements: If a payment is returned for any reason, I agree to repay the original amount along with any returned payment fees.

COMMUNICATION

Official Communication via Bruinmail: I understand that SLCC uses Bruinmail as its official communication method and that I am responsible for reading emails sent to my SLCC email account in a timely manner. I agree that sending me communications through Bruinmail constitutes acceptable delivery of any communication.

Contact Authorization: I authorize SLCC and its agents to contact me by phone, email, or other methods regarding my student account, any debts I owe to SLCC, or general information. I also authorize SLCC and its agents to use automated phone calls, texts, and emails. I understand I can withdraw this consent by submitting a written request to SLCC or the relevant entity.

Updated by R Thoroman on 9-13-24.

Approved by C Lacombe on 10-9-24.

Updating Contact Information: I am responsible for keeping my contact information up to date, including my mailing address, email address, and phone number, by updating my information in the Personal Information section on mySLCC.

DELINQUENT ACCOUNTS & COLLECTIONS

Financial Hold: I understand and agree that if I do not pay my student account balance by the due date, SLCC will place a financial hold on my account, preventing me from registering for future classes or receiving my diploma.

Tax Garnishments: SLCC may place a lien on future Utah State income tax refunds until all past-due balances are paid.

Late Payment Charge: If I fail to pay my student account balance by the due date, I understand that SLCC may charge late fees or finance charges, at a rate of up to 1.5% per month, on any unpaid balance. Finance charges begin accruing after the term ends, and I agree to pay these charges.

Collection Agency Fees: If I fail to pay my student account balance and do not make acceptable payment arrangements, SLCC may refer my delinquent account to a collection agency. I agree to pay collection fees, which may be up to 40% of my outstanding balance, along with any costs and attorney's fees necessary for collection. These fees are in addition to the principal balance, SLCC fees, and interest owed.

Credit Bureau Reporting: I understand my delinquent account may be reported to national credit bureaus.

IRS FORM 1098-T

SSN/TIN Requirement: I agree to provide my Social Security Number (SSN) or Taxpayer Identification Number (TIN) to SLCC for the purpose of generating the IRS Form 1098-T, as required by IRS regulations. If I fail to provide my SSN or TIN, I agree to pay any fines assessed by the IRS due to missing or incorrect information.

Electronic Delivery Consent: I consent to receive my annual IRS Form 1098-T electronically from SLCC. I understand that I can view and print the form through SLCCPay+ when it becomes available. SLCC will notify me via my Bruinmail account when the form is ready to access.

Opting out of Electronic Delivery: If I do not consent to receive the form electronically, a paper copy will be mailed to me. I may opt out of electronic delivery at any time by contacting the SLCC Bursar's Office, after which future 1098-T forms will be sent to me by mail via the U.S. Postal Service.

MISCELLANEOUS PROVISIONS

Severability Clause: If any provision of this agreement is found to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

Entire Agreement: This agreement replaces any previous understandings or agreements between SLCC and me regarding the matters described herein. SLCC may modify this agreement, and any changes will be specific to the policies and terms outlined in the modification. This agreement covers one academic year, and I am required to renew it each year before registering for a new academic year.

Updated by R Thoroman on 9-13-24.

Approved by C Lacombe on 10-9-24.

Governing Law: This agreement is governed by the laws of the State of Utah. Any disputes arising from this agreement will be resolved according to Utah law.