School of Health Sciences
Mortuary Science-Associate of Applied Science
Admissions Criteria for Spring 2025

Salt Lake Community College

Applicants are selected annually on a merit-based/competitive admission process. Application does not guarantee admission. See the Health Sciences Admissions website for current application information as all admissions criteria is subject to change for future application periods.

SLCC ADMISSION PROCESS

1. Apply to SLCC as a degree-seeking student and declare Health Sciences as your Area of Study, and Mortuary Science as the Program of Study. Due to the selective admission process, you will be declared as a Pre-Health Sciences-AS student with a concentration in Mortuary Science (MORT) as you work through the pre-admissions requirements.
2. For transfer credit, complete all the required steps in the SLCC Transfer Evaluation process. Be sure to submit transcripts for ALL colleges and universities where prerequisite coursework and prior degrees have been completed. *This process may take 4-6 weeks or longer and must be completed before a student's application will be considered so plan accordingly.*
3. Complete SLCC Placement Process or submit current SAT/ACT test scores if MATH and ENGL coursework have not been transferred to SLCC.
4. Schedule an appointment with your Mortuary Science Academic Advisor online or call 801-957-6215. Students are encouraged to meet regularly with the Mortuary Science advisor.
5. ALL communication will be through BruinMail.

MORTUARY SCIENCE APPLICATION PROCESS

Items 1-5 **must** be completed for students to be eligible to apply to the Mortuary Science Program. Items 7-11 are optional admissions criteria that may give an applicant extra consideration in the application process. **All support documentation must be uploaded to the application portal at the time of applying.** Applicants will not be able to make changes to their application or upload documents after application is submitted. The Health Sciences Admissions Office will not accept documents via email except for the documentation needed to verify anticipated final grade for prerequisite courses in progress at the time of application.

1. **Mandatory Academic Prerequisites**
   Prerequisite courses are required before starting the program but **may be in progress** when submitting the application. Students who are in progress with these courses during the application period should plan to apply well before the application deadline since they will need to have their professor(s) verify their anticipated final grade for the prerequisites course(s) that have not yet been completed but are in-progress. The prerequisite courses must be completed with a **C grade or better except for Mort 1010 which must be completed with a B or better.**

Course	Title	CR	Notes
MORT 1010	Intro to Mortuary Science	3	
ENGL 1010 (EN)	Intro to Writing	3	ENGL 2010 or 2100 also accepted
MATH 1035	Quantitative Literacy w/Integrated Algebra	4	MATH 1010 or higher is accepted; MATH 1035 recommended
Communications (CM)	Communications Course	3	COMM 1010 or 1020 or 2110 recommended
Life Science (LS)	Life Science Course	4	BIOL 1010+1015 recommended

2. **Verification of High School Graduation**
   Verification of high school graduation or equivalent (GED) will be required. Documentation may include a transcript, diploma, or a letter of explanation of why documentation cannot be provided.

3. **Job Shadow**
   It is required to shadow a licensed Funeral Director for at least 4 hours prior to applying to the Mortuary Sciences program. Employment at a funeral home, under a licensed Funeral Director, may be counted. The required Mortuary Science Job Shadow Verification form must be completed with the Funeral Director who oversaw the shadowing/employment prior to applying.

4. **Driver's License**
   Applicants must have a valid driver's license and be able to drive a standard vehicle.

5. **Submit Online Health Sciences Application**
To apply, log in to your "MySLCC" portal >> Click on "Discover" (Found on the top left under the 3 horizontal lines next to the SLCC logo) >> Type in "Selective Admissions Forms >> Click on "Start Here" under Health Sciences Programs if you're a first time applicant >> Click on "here" under apply to open admissions sessions if you've already registered for the Health Sciences Admissions Portal >> Choose Mortuary Science in the application
The Mortuary Science online application will only appear on the menu during open application periods. There is a non-refundable application fee of $25. Up to **24** students are accepted every Spring Semester. This program requires full-time day attendance.

6. **Multiple Mini-Interview (MMI) and Mandatory Information Session**
After the application and prior to acceptance, qualified candidates will be contacted via Bruinmail to complete a Multiple Mini Interview (MMI) and attend a *mandatory* information session at the Jordan Campus. Qualified candidates will be sent further information via email from the Health Sciences Admissions team.

7. **Complete Program Support Courses**
The following support courses are required to graduate from the Mortuary Science program but can be taken while in the program. However, students who complete the required support courses before applying to the Mortuary Science program will receive additional consideration on their application. All courses must be completed with a **C grade or better**.

Course	Title	CR	Notes
ACCT 1250	Small Business Accounting	2	ACCT 1250 is offered Fall semester only; may allow substitute of ACCT 1110, ACCT 2010, ACCT 1050 with approval
MGT 2050	Legal Environments of Business	3	Prerequisite ENGL 1010
HS 2050 (HR) **OR** MKTG 1960 (HR)	Issues in Health Care **OR** Professionalism in Business	3	HS 2050 is recommended

8. **Employment with Funeral Home**
Although not required, employment with a funeral home is encouraged prior to applying to the program. Applicants who submit a signed letter from employer, on employer letterhead that states job title and duration of employment will receive additional consideration on the application. Work experience must be for 3 months or longer but does not have to be current.

9. **Graduated from an Area Health Education Center (AHEC) program**
Applicants who have graduated from an AHEC program in the last 5 years will receive additional consideration on the Mortuary Science program application.

10. **Community Engagement**
Applicants who have demonstrated a willingness to serve others through volunteer community engagement will receive additional consideration on their application. Engagement should have occurred within the last 5 years and since high school graduation without payment or reward. Continual experiences and service engagement with underserved groups or populations are encouraged. Only one experience will be considered for the application. To demonstrate this was completed, applicants should provide a letter of recommendation from the mentor that supervised community engagement which includes the type of service, length of time committed to service and where the service was performed.

11. **Prior Degrees**
Additional consideration will be given to students for the highest degree earned prior to applying to the Mortuary Sciences program. Official transcripts showing prior degree must be sent to SLCC through the Transfer Evaluation process to be considered.

12. **Veteran Status**
Additional consideration will be given to students who are Veterans who are verified through the VA Office.

General Timeline for Application to the Mortuary Science Program:

Applications Accepted for Spring*   August 1st to October 15th
Multiple Mini Interviews (MMI's) and Mandatory Information Sessions   October/November
Notification of Conditional Acceptance/Alternate/Denial   November/December
Orientation   Information will be sent via "Full Acceptance" letter to Bruinmail
Mortuary Science Program Begins   January
*The School of Health Sciences may reopen the application after the established deadline if it is in the best interest of the program to do so. Check: http://www.slcc.edu/hs/admissions/ regularly to see if the application has been reopened. All application requirements need to be fulfilled for an application to be considered. Applicants that apply by the original application deadlines will take priority.

POTENTIAL FIRST SEMESTER PREREQUISITE SCHEDULE: Based on Math & English placement			
OPTION A: Full-Time Enrollment; SLCC Fall Start		**OPTION B:** Part-Time Enrollment; SLCC Spring or Summer Start	
MATH 1035 Quantitative Literacy w/Integrated Algebra (QL)	4	MATH 1035 Quantitative Literacy w/Integrated Algebra	4
ENGL 1010 Intro to Writing (EN)	3	ENGL 1010 Intro to Writing	3
MORT 1010 Intro to Mortuary Science	3	MORT 1010 Intro to Mortuary Science	3
COMM 1010 Elements of Effective Communication or (CM) COMM 2110 Interpersonal Communication (CM)	3		
Life Science (LS) Biol 1010+1015 Recommended (If taking Biol 1610+1615 must place into Math 1010 or completed Math 0990)	4		
Total	**17**	**Total**	**10**

NOTE: Sample schedule does not replace professional academic advising, individual needs may differ. Students should meet with their assigned program advisor on a regular basis.

AFTER PROGRAM ACCEPTANCE

1. **American DataBank Complio**: Students are required to create an American DataBank Complio account to order theirbackground check, submit necessary documentation, and meet immunization compliance requirements, *associated fees applicable to each package*. Create an account by going to: https://saltlakecc.complio.com/

   If you have any problems setting up the account or questions on submitting information, please contact the Customer Service Department for American DataBank Complio. Phone: 1-800-200-0853 (7am-6pm MT Monday – Friday) OR email: complio@americandatabank.com.

2. **Immunizations:** Order "Immunization Compliance Package" from American DataBank Complio.
   a. If accepted into the program, this subscription will need to be renewed every 12 months while in the program.
   b. For specific information, please see the "After You're Accepted Into The Program" section under the desired program on the Health Sciences Admissions website.
   c. Immunization requirements are subject to change, therefore check the website often and far enough in advance to be able to accommodate deadlines. For questions on immunizations, please contact 801-957-6253 or healthsciencesadmissions@slcc.edu.
   d. Required immunizations officially documented and uploaded into American DataBank Complio:
      i. Annual Tuberculosis (see HS website)
      ii. Hepatitis B (Series and titer may take up to 1 year, so start well in advance)
      iii. COVID-19

3. **Background Check**: Order "Criminal Background Check Package" through American Databank Complio.
   a. Students assume the risk if their criminal background check is not clear. If students do not pass the background check, they may not be accepted into the program. This may result in withdrawal from the program after the tuition refund deadline has passed. The clinical site will make the final determination about accepting students for clinical placement.

b. It is **strongly** recommended that prospective students take measures to have criminal offenses [expunged](#) or sealed from their record if possible. Students can review [Criminal History Guidelines on DOPL's website](#). Students are advised to contact the [Health Sciences Admissions Coordinator](#) with any questions or concerns prior to applying to the program.

4. **Drug Screening**: Order "Drug Screening Package" through American DataBank Complio.
   a. You will have 48 hours to complete the test once ordered.

ADDITIONAL INFORMATION

PROGRAM SCHEDULE			
Spring Semester	**CR**	**Summer Semester**	**CR**
MORT 1100 Grief/Death/Dying	3	MORT 1300 Pathology Funeral Service	2
MORT 1200 Microbiological Studies for MS	3	MORT 1400 Embalming I	3
MORT 1500 Anatomic Principles for MS	3	MORT 1405 Embalming I Lab	1
*HS 2050 Cultural, Legal, & Ethical Issues -OR- MKTG 1960 Professionalism in Business	3	MORT 1600 Thanatochemistry	2
		*MGT 2050 Legal Environment of Business	3
Total	**12**	**Total**	**11**

Fall Semester	**CR**	**Spring Semester**	**CR**
MORT 2330 Funeral Service Psychology/Counsel	3	MORT 2700 Mortuary Law & Ethics	3
MORT 2400 Embalming II	3	MORT 2730 Funeral Home Mgt	4
MORT 2405 Embalming II Lab	1	MORT 2750 Funeral Directing	4
MORT 2600 Restorative Art	3	MORT 2755 Funeral Directing Lab	1
MORT 2605 Restorative Art Lab	1	MORT 2770 NBE Professional Review	2
*ACCT 1250 Small Business Accounting	2		
Total	**13**	**Total**	**14**

Courses may be completed before starting the Mortuary Science Program

Program Hours
Courses in the Mortuary Science program are typically taught two days a week at varying days and times depending on the semester. Courses in the program typically start as early as 6 am or 7 am and end between 3 pm and 5 pm depending on the semester and the section of labs students are placed into. Course times may also depend upon program and clinical site needs and may vary based on program director and faculty discretion.

National Board Exam and Licensing Information
Students must complete both sections of the official National Board Exam to qualify for licensure. National Board Examination scores, graduation rates, and employment rates for this and other ABFSE- accredited programs are available at www.abfse.org. To request a printed copy of this program's scores and rates, go to National Board Examination pass rates, graduation rates, and employment rates for this and other ABFSE-accredited programs are available at www.abfse.org in the Directory of Accredited Programs.

To view the Mortuary Science program aims and purpose, core schedule, and National Board Exam pass rate, please visit:
http://www.slcc.edu/mortuaryscience/aims-and-purposes.aspx

In addition to graduating from the Mortuary Science AAS program, students planning to work as funeral directors *in Utah* are required to complete at least 2,000 hours and 50 embalmings under the supervision of a licensed funeral service director over a period of not less than one year as well as obtain a passing score on the above-mentioned examination. To get more information on licensing, including a breakdown of state-by-state licensing requirements, visit:
http://www.slcc.edu/mortuaryscience/licensure.aspx

Program Accreditation
The Mortuary Science associate degree program at Salt Lake Community College is accredited by the American Board of Funeral Service Education (ABFSE), 992 Mantua Pike, Suite 108, Woodbury Heights, NJ 08097 (816)233- 3747. Web: www.abfse.org

For more information, please contact:

Academic Advisor	Health Sciences Admissions Office
Mortuary Science Academic Advisor or call: 801-957-6215 3491 W. Wights Fort Road West Jordan, UT 84088 Jordan Student Center 203	3491 W. Wights Fort Rd. West Jordan, UT 84088 Jordan Health Science Building – Room 065 Office: (801) 957-6253 Fax: (801) 957-6324 Email: healthsciencesadmissions@slcc.edu Website: http://www.slcc.edu/hs/admissions/index.aspx

Helpful Websites

- Math & Science Tutoring
- Reading & Writing Tutoring
- Mortuary Science Main Page
- Mortuary Science Admissions
- Mortuary Science Student Handbook
- SLCC's Mortuary Science's Facebook
- SLCC's Health Science's Instagram

Learn more about SLCC Health Sciences and Schedule an appointment with your Health Sciences Advisor
www.linktr.ee/SLCC_HealthSciences