

Salt Lake Community College – Student Center

Program Review Action Plan

Recommendation	Action	Timeline	Lead	Other Essential Individuals	Progress
Extend the expiring Student Center building bond.	Work with the Student Center Advisory Council (STAC), AVP of Student Services and other stakeholders to develop a proposal to present to the college senior leadership for extending the expiring Student Center building bond with the goal of securing a better financial support system for the Student Center and to be able to handle larger building renovation projects.	Fall 2024 to Spring 2026	Ahmad & Curt	Brett Perozzi, Shari Layne, Travis Kartchner	
	Convene key stakeholders to clarify how to allocate the building bond moving forward. Extend the conversation into the philosophy of the student center's funding.	Fall 2024	Ahmad & Curt	Brett, Chris, Darren/Jillana, Travis	
	Educate STAC members on how the STC budget is funded for day-to-day operations, but not larger scale R&R needs. Educate STAC members on the current landscape of HE in Utah and push to reduce/eliminate student fees.	Fall 2024	Ahmad & Curt	STAC Members	Completed
	Gather stakeholders including Controller's Office, STAC membership, VPSA, AVP Budget & Planning to develop a timeline for establishing reliable funding sources for the STC and to		Ahmad with support from Curt		

	ensure the building bond funds do not disappear.				
	Have a proposal in place to align with the College's budget planning processes for 2025-26.	Jan 2025	Ahmad		
	Convene relevant parties in the VPFA and VPSA areas to map out the new budget approach and ensure everyone is on the same page with respect to funding student centers going forward.	Summer 2025	Curt		
	Work through a planning process to budget out probable R&R expenditures with the SA Budget Analyst and STC Ops leadership over the next decade.	Fall 2025	Ahmad	Shari Layne, Phil Pendergast, Tania Valdez	
Create a financial strategic plan for the future success of the Student Center.	Engage in financial modeling with campus stakeholders including Business Services, Facilities, and others to develop an R&R fund for the Student Center to be used for renovation projects.	2025-2026	Ahmad & Curt		
	Gather stakeholders (Controller's Office, VPFA, VPSA, Student Affairs Budget Analyst, and Student Center Leadership) to develop, source, and create an R&R fund for the Student Center	Fall 2025/ Spring 2026	Ahmad & Curt		

	to be used to finance large renovation projects, such as a new roof.				
Strategically and thoughtfully increase the building facilities plan dedicated to student use.	Work with the Student Center Advisory Council (STAC) and other campus stakeholders to identify underutilized areas of the building and to reclaim space for student use, for example gaming and recreational areas, meditation room, etc.	2 years	Ahmad & Curt	Jessica Davenport, Josh Sylvester, Kathie Campbell, Travis Kartchner	
	Gather representatives from STAC, Facilities, Thayne Center, Cashiering, and OneCard to identify underutilized areas of the building with the goal of creating more student spaces.	Fall 2024	Ahmad & Curt	Phil Pendergast, Kathie Campbell, Josh Sylvester, Sean Clayton	
	Project cost estimate with Facilities and Student Center leadership. Present estimate to STAC.	Spring 2025	Ahmad & Curt	Jessica Davenport, Nahomi Rei Pena, Josh Sylvester	
Develop methodology and workflow for the Fixit process to better define responsible parties for charges incurred with the aim of creating a more transparent financial process.	Engage with Facilities and Business Services to develop a financial MOU outlining how the Student Center is charged for services it receives.	Fall 2024 to Fall 2025	Ahmad & Curt	Travis Kartchner, Josh Sylvester, Trina Howard, Shari Layne	

	Gather folks from Facilities and Controller's Office, Student Center leadership, AVP Student Services, and SLCCSA leadership representative to first review the financial history of Fixit charges to the Student Center and the basis for them.	Fall 2024	Ahmad	Shari Layne, Travis Kartchner, Bart Mace, Josh Sylvester, Nahomi Rei Pena	
	Draft an MOU that defines the financial arrangements between the Student Center and Facilities Division	Spring 2025	Ahmad, Curt & Phil	Travis Kartchner, Shari Layne	
Redesign the Admissions Hub to make it more open and welcoming to students with the goal of increasing the services it provides.	Collaborate with Admissions, One Card, and Facilities to renovate the Admissions Hub for the purpose of incorporating the services of Lost and Found, I.D. Center, Information Desk, and flyer approvals within the same location. This will provide easier access to these services and improve the flow of the building.	Plan for a redesign in 2026 or 2027 with project completed by 2028	Ahmad, Phil, Curt	Sean Clayton, Kathie Campbell, Ryan Farley	
	Coordinate with Facilities to get a cost estimate for the design and construction of a new venue that incorporates the services above.	Spring 2025	Ahmad, Phil & Tania	Jessica Davenport, Kate, and Jeren, Vince Johnson	
	Meeting to identify sources of funding	Spring 2025	Ahmad & Curt	Brett Perozzi and Ryan Farley	

Create a “one-stop shop” for event planning/reservation for the Student Centers.	Work with the Senior Director of Planning and Implementation and the college Scheduling office to develop a plan to make Student Center scheduling independent of college-wide event scheduling to streamline the reservation process for our clients.	3-6 months	Ahmad, Phil & Tania	Shannon McWilliams and David Brower	
	Meet with folks to arrange for a smooth transition from the college scheduling office to the Student Center Operations scheduling office.	Fall 2024	Ahmad	Phil Pendergast, Tania Valdez, Heather Lynes, David Brower	
Conduct a community-engaged process to re-create and re-dedicate the Student Center’s mission, values, and objectives, aligned with the renaming of the Deneece G. Huftalin Student Center.	We will work with STAC members with the goal of adopting the Association of College Unions International (ACUI) mission statement as the Student Center’s mission and vision statement. This will help us align all our efforts toward meeting the needs and expectations of students.	Fall 2024	Ahmad	Phil Pendergast, Tania Valdez, Nahomi Rei Pena	Completed